

# MADISON DISTRICT PUBLIC SCHOOLS

Regular Board of Education Meeting

**Monday, October 3, 2011**

Minutes of the Regular Meeting of the Board of Education of the Madison District Schools, Madison Heights, and County of Oakland, Michigan held at Wilkinson Middle School, 26524 John R Road, Madison Heights, Michigan.

Regular Meeting called to order at 7:00 PM, Mr. Al Morrison presiding.  
Pledge of Allegiance was led by Mr. Mick Hohner

## **2. Roll Call**

**Present:** Hohner, Holder, Marr, Morrison, Pittman, Rose

**Absent:** Burns

## **3. Public Comments**

Speakers: Ken Melchert & Jewell Jones

## **4. Superintendent Report – Dr. Klenow**

- Wilkinson participated in “Fuel up to Play 60” at Comerica Park; Choir/drama class went to the Renaissance festival, Spanish classes going to Mexican town Nov 1<sup>st</sup>.
- Meagan Gates will be honored by Office Max, recipient of “adopt a school” program. She will receive materials for her classroom, and throughout Edison Elementary.
- NWEA testing took place. Study results used for instruction and professional development.
- MEAP testing starts October 11-18.
- Working on the Transformation Plan for Madison High
- Legislative Activity: parent empowerment bill, school election in November of even years, SB7 health care reform.
- Teacher tenure, evaluation, bargaining effective date July 19<sup>th</sup>.
- October 24<sup>th</sup> Town Hall Meeting with Rep Townsend at Royal Oak High School.
- Business Manager position posted.
- October 5 is Count Day
- October 6 City of Madison Heights Chamber Auction.
- Dr. Carol Klenow joined the Chamber Board.
- October 25 Madison High School participating in Eat, Work, Love with the City of Madison Heights.
- November 17 International Tastefest at Wilkinson Middle School

## **REGULAR MEETING WORKING AGENDA**

### **5. Board of Education Action Items**

#### **A – Approval of Minutes**

Moved by Marr, supported by Hohner that the Board of Education approves the minutes of:  
Regular Meeting September 6, 2011

**Motion carried 5-1**

**Nays:** Holder

**Absent:** Burns

#### **B – Facility Assessment and Space Utilization Study**

Over the past several years the district's facilities have needed an increasing number of repairs. Often, the repairs are done on an emergency basis. In order for the district to plan for the future, a comprehensive facilities study is needed that will assess the district's mechanical systems, roofing, heating and ventilating systems, electrical systems, energy efficiency, and the like. The study can also provide recommendations on how to best control the costs of operating district facilities.

Partners in Architecture, PLC and E. Gilbert & Sons, Construction Managers, are companies that have worked extensively with school districts to assess facilities and to assist with long range facilities plans. The two firms made a brief presentation to the Facilities Committee of the Board on September 20. The firms have been invited to make a presentation to the full Board about conducting a facilities assessment and space utilization study. This type of study would be a valuable resource for budgeting and program planning. The Board had an opportunity to ask questions and discuss the information that was presented.

Should the Board wish to pursue a facilities study, an approved agreement for the services of the architect and construction manager would be needed. Any agreement presented for Board approval would be customized for Madison and reviewed by legal counsel before presentation to the Board.

Board of Education recommended Dr. Klenow to pursue a facilities study with the architect and construction manager.

### **6. Instruction and Grants**

#### **A – Report on Parent Engagement**

Parent engagement is essential to student success. Joanne Vader presented information about parent engagement activities that took place at Halfman, including evening programs to help parents provide academic support to their child, family fun nights, and parent volunteer opportunities.

### **B – Adult Education Agreement with Royal Oak**

For several years we have had a contract with Royal Oak Schools to provide Adult Education for residents of Madison Public School District. This agreement has been mutually beneficial for the District.

Moved by Pittman, supported by Rose that the Board of Education approves the Consortium Agreement between Madison / Royal Oak for Adult Education.

**Motion carried 6-0**

**Absent:** Burns

### **C – District Annual Education Report**

Each year the state requires an annual education report from every school building and district in Michigan. This is a very detailed report that is published to help parents understand state and federal mandates along with policies of individual school districts. This report must be presented annually no later than October 15 at a public meeting. Madison District Schools also makes copies of this report available at each building and on the district website.

[www.madisonschools.k12.mi.us](http://www.madisonschools.k12.mi.us)

By law, annual reports must contain certain information for parents and the community. Each school may also include additional information that may be of interest to parents. The annual report must contain the following:

- A letter from the principal explaining what an annual report contains
- Description of teacher quality (certification and highly qualified status)
- Parent- Teacher conference attendance
- Explanation of school improvement and the building goals
- AYP Status (Adequate Yearly Progress). This must include the AYP status of each building and if they did not make AYP, what steps they are taking to improve student learning.
- Core Curriculum: describe what curriculum is used in the district and how is it made available to teachers and the community.
- Describe process to assign students to buildings.
- For the high school we must give dual enrollment and college credit information.
- Provide graduation rates and attendance for each building
- Provide Student state Assessment data for two years, including sub group data for MEAP and MME.
- List of specialized schools

**7. Human Resources**

**A – Personnel List**

**Resignation:**

Donna De Yonker                      September 6, 2011                      Halfman Para Pro

**Retirements:**

Janis Gullen                              October 31, 2011                      Business Manager  
Administration

Linda Bryant                              October 1, 2011                      Food Service  
Madison High School

Moved by Pittman, supported by Holder that the Board of Education approves the personnel list as presented.

**Motion carried:** 6-0

**Absent:** Burns

**8. Business Office – Mrs. Jan Gullen**

**A – Check Register Approval for September 2011**

Moved by Holder, supported by Marr that the Board of Education authorizes payment totaling: Three hundred and ninety-four thousand seven hundred and forty-six dollars and forty-four cents for General Funds. (\$ 394,746.44)

**Motion carried:** 6-0

**Absent:** Burns

**B – Professional Service Agreement for Special Education**

The Board of Education approved a Service Agreement with Oakland Schools on June 6, 2011 for the purpose of providing a Special Education Director. Upon review of the financial reporting system that allows the district to obtain reimbursement for certain Special Education expenditures, it was found that the district will be receive additional reimbursement for the cost of its Special Education Director if a contract is established directly with Mr. Badaczewski rather than with another school entity. This will result is about a 65% savings for the district. The ISD is aware of the opportunity for the district to receive additional reimbursement and will agree to terminate its agreement with Madison.

The Board was recommended to approve the attached contract with D.B. Consulting Services, Inc. for Special Education Administration Services effective July 1, 2011 to allow the district to maximize its savings. The terms and costs of the contract are the same as those in the existing agreement.

Moved by Marr, supported by Holder that the Board: 1. Approve the Professional Services Agreement with D.B. Consulting Services, Inc. for an amount not to exceed \$75,000 effective July 1, 2011 through June 30, 2012. 2. Authorize the Superintendent to waive the 30-day termination notice for the current District Services Agreement with Oakland School.

**Motion carried:** 6/0

**Absent:** Burns

### **C – Oakland Schools (ISD) Computing Services Agreement**

Madison District Schools uses a number of computer services that Oakland Schools provides to school districts in the county. The attached Computing Services Agreement will allow the district to continue these services which are essential to district operations.

The services include centralized back-up and warehousing of district data, ongoing technical support, training, and on-site support in the case of a district emergency.

The computing services are as follows:

AMS Software – Includes payroll, finance and human resources software systems  
ONE Consortium – Connection to countywide fiber network, Internet access, and network maintenance  
Pearson Inform – Student assessment data analysis tool  
Zangle – Student information system and Parent Connect portal

Effective immediately, the Oakland Schools Board has agreed to increase its subsidy for the AMS software. The cost to districts is being reduced by 5.2%. If additional school districts decide to use AMS, the prices will go down.

Moved by Holder, supported by Hohner that the Board approve the Computing Services Agreement as presented effective July 1, 2011 to June 30, 2018.

**Motion carried:** 6-0

**Absent:** Burns

### **D – Service Consolidation Plan Resolution**

On June 21, 2011, the Governor enacted legislation under Section 22f of the State School Aid Act, 2011 PA 62, that appropriates \$154 million to provide \$100 per pupil allocations for the FY 2011-2012 school year to local school districts and public school academies meeting 4 out of 5 of the following financial best practices.

- Charge employees at least 10% of the health care premium
- Hold policy on medical benefit plans (if directly employed by district)
- Develop and implement a Service Consolidation Plan
- Obtain competitive bids on non-instructional services
- Provide a dashboard or report card with specific indicators

Each district wishing to apply for the funds under this section must submit to the Michigan Department of Education a board of education resolution that certifies the district's compliance with the required best practices. The funds will be distributed pursuant to the payment schedule in Section 17b of the State School Aid Act as the Department determines the district has met the best practice requirement.

Approval of the attached resolution would verify that Madison District Public Schools has met the requirement of entering a Service Consolidation Plan.

Moved by Marr, supported by Holder that the Board of Education approves the Service Consolidation Plan Resolution as presented.

**Motion carried:** 6-0

**Absent:** Burns

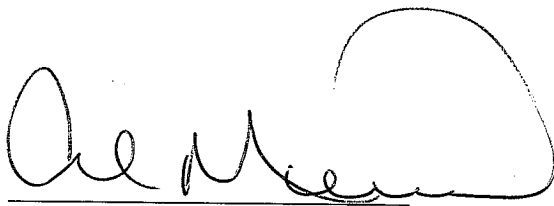
**9. Board Items:**

Al Morrison; President on behalf of the Board Members presented Janis Gullen with a gift of appreciation for her services with Madison District Schools. With regret and respect wishing her well on her retirement and next venture in life.

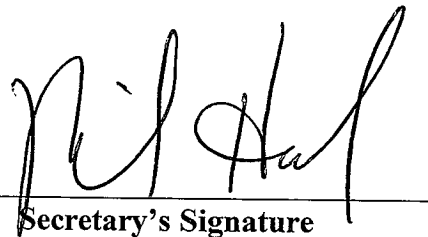
Correspondence: Letter from Halfman parent Ms. Whitley  
St John Macomb-Oakland Hospital donated elementary supplies.

**10. Adjournment**

Regular Board of Education meeting was adjourned at 9.32 PM.



President's Signature



Secretary's Signature