

MADISON DISTRICT PUBLIC SCHOOLS

Regular Board of Education Meeting

Monday, November 7, 2011

Minutes of the Regular Meeting of the Board of Education of the Madison District Schools, Madison Heights, and County of Oakland, Michigan held at Wilkinson Middle School, 26524 John R Road, Madison Heights, Michigan.

Regular Meeting called to order at 7:00 PM, Mr. Al Morrison presiding.
Pledge of Allegiance was led by Mr. Alexander Marr

2. Roll Call

Present: Burns, Hohner, Holder, Marr, Morrison, Pittman, Rose

Mr. Christian Morales; Madison High School Principal presented a "Certificate of Recognition" to William Logan, for his winning essay in the General Motors Adventure in Excellence Essay Contest. William received a \$1,000 scholarship. William was unable to attend the meeting. Board of Education gave a round of applaud to William for a job well done.

3. Public Comments

None

4. Superintendent Report – Dr. Klenow

- Student Achievement: MEAP testing completed
- Communication: Parent conferences this week. Parent and teachers are important to the home-school connection and we have doubled our efforts to communicate with parents so that participation increases.
- Millage: Election Day, November 8th, we have worked diligently to communicate with voters about the importance of the 18-mill non-homestead operating millage renewal. Communication strategies were used to get the word out over the past 4 weeks.
- Legislative: Parent empowerment bills are moving through – lift cap on charters and cyber schools. Bill being passed that will require schools elections to be held in November of even years. PA152 health care reform legislation places a cap on how much a district can pay for employee health care.
- Other matters: Count Day enrollment – 1,352. Consulting with the Board's attorney regarding our ability to qualify for the Best Practices incentive. Anticipate meeting the requirements and adopt a resolution in December or January. District will receive \$100. Per student towards this year's budget if approved.
- Calendar Items: International Taste Fest – November 17 at Wilkinson. Senior Citizens Luncheon – December 7 at Wilkinson.

REGULAR MEETING WORKING AGENDA

5. Board of Education Action Items

A – Approval of Minutes

Moved by Marr, supported by Rose that the Board of Education approves the minutes of: Regular Meeting October 3, 2011

Motion carried 6-1

Nays: Holder

B – Lease Agreement: City of Madison Heights

The City of Madison Heights has a lease agreement with the Madison District Schools for the use of two rooms, the Heritage Rooms, in the Schoenhals building for the City's historical collection. The rooms are maintained by the City's Historical Commission. The current lease agreement expires on December 31, 2011.

The City has requested that the district extend the agreement for two more years. The agreement did not include any fees for use of the rooms and no fees are recommended. Either party can terminate the agreement with 90 days notice.

Mr. Jon Austin, City Manager, will be present to answer questions regarding the City's request. Moved by Holder, supported by Hohner for the Board of Education to approve the lease agreement for the use of two rooms in the Schoenhals Building by the City of Madison Heights from January 1, 2012 until December 31, 2013.

Motion carried: 7-0

C – Contract: Partners in Architecture

Over the past several years the district's facilities have needed an increasing number of repairs. Often, the repairs are done on an emergency basis. In order for the district to plan for the future, a comprehensive facilities study is needed that will assess the district's mechanical systems, roofing, heating and ventilating systems, electrical systems, energy efficiency, and the like. The study can also provide recommendations on how to best control the costs of operating district facilities.

Partners in Architecture, PLC is a company that has worked extensively with school districts to assess facilities and to assist with long range facilities plans. After the firm's presentation at the last Board meeting, administration was asked to develop a contract with PIA so that a facilities study could be conducted for the district. The contract for the facilities study and future facilities projects was presented for approval. The contract has been reviewed by Lusk & Albertson.

Moved by Marr, supported by Hohner for the Board of Education to authorize Administration to enter into the agreement with Partners in Architecture, PLC.

Motion carried: 7-0

D – Contract: E. Gilbert & Sons

E. Gilbert & Sons, Construction Managers, is a company that has worked extensively with school districts to assess facilities and to assist with long range facilities plans. After the firm’s presentation at the last Board meeting, administration was asked to develop a contract with E. Gilbert & Sons so that a facilities study could be conducted for the district. The contract for the facilities study and future facilities projects was presented for approval. The contract has been reviewed by Lusk & Albertson.

Moved by Marr, supported by Hohner for the Board of Education to authorize Administration to enter into the agreement with E. Gilbert & Sons.

Motion carried: 7-0

E – District Policies 1st Reading

From time to time it is necessary to revise district policies to maintain compliance with newly enacted legislation and to meet the operational needs of the district. The district works with NEOLA to update its policies on a regular basis. Attached is a list of new policies in need of revision or replacement. At the top of each policy, it is marked new policy, revised policy, or replacement policy. The portions in ***bold-face italic*** are the revisions NEOLA recommends or are required by law.

POLICY

<u>NUMBER</u>	<u>POLICY TITLE</u>	<u>NEW/REVISE/REPLACE</u>
1422.02	Nondiscrimination Based on Genetic Information of the Employee - ADM	New
1443	Non-Renewal of Administrative Contracts – ADM	New
1460	Physical Examination – ADM	New
1461	Unrequested Leaves of Absence / <i>Fitness for Duty</i> – ADM	New
1623	Section 504/ADA Prohibition against Disability Discrimination In Employment – ADM	New
2260.01	Section 504/ADA Prohibition against Discrimination Based on Disability – PROGRAM	Revised
3122.02	Nondiscrimination Based on Genetic Information of Employee PROFESSIONAL STAFF	Revised
3123	Section 540/ADA Prohibition against Disability Discrimination In Employment – PROFESSIONAL STAFF	New
3131	Staff Reductions / Recalls – PROFESSIONAL STAFF Replacement	
3143	Non-Renewal of Administrative Contract – PROFESSIONAL STAFF	Delete
3160	Physical Examination – PROFESSIONAL STAFF	Revised

3161	Unrequested Leaves of Absence / Fitness for Duty - PROFESSIONA STAFF	Revised
4122.02	Nondiscrimination Based on Genetic Information of the Employee SUPPORT STAFF	Revised
4123	Section 504/ADA Prohibition against Disability Discrimination In Employment – CLASSIFIED STAFF	New
4160	Physical Examination – SUPPORT STAFF	Revised
4161	Unrequested Leaves of Absence / Fitness for Duty – SUPPORT STAFF	Revised
5771	Search and Seizure – STUDENTS	Revised
6510	Payroll Authorization – FINANCES	Revised
6520	Payroll Deductions – FINANCES	Revised
9061	Public Attendance at School Events – RELATIONS	Revised
9160	Public Attendance at School Events – RELATIONS	Revised

6. Instruction and Grants

A – Madison High School Transformation Plan (Report)

Madison High School was identified as one of Michigan's Persistently Low Achieving Schools by the Department of Education.

The school must file a transformation plan by November 28th to indicate what steps will be taken during the 2012-2013 school year to improve student achievement and graduation rates.

Mr. Morales presented an overview of the plan that is being developed to meet the November 28, 2011 deadline.

B – Teacher Performance Evaluation System (Report)

Recent legislation has changed the requirements for teacher and administration evaluation. Dr. Klenow reviewed the changes in the law and report on the new teacher evaluation system for the district.

Plan I – Individual Development for Probationary Teachers

Plan II A – Professional Growth & Observation for Tenured Teachers

7. Human Resources

A – Personnel List

Resignation:

Kimberly Hilhowski October 4, 2011 Paraprofessional

Retirements:

Dena Lalovich January 1, 2012 Paraprofessional

Moved by Pittman, supported by Rose that the Board of Education approves the personnel list as presented.

Motion carried: 7-0

8. Business Office

A – Check Register Approval for October 2011

Moved by Marr, supported by Hohner that the Board of Education authorizes payment totaling: Four hundred and eight thousand six hundred and twenty-three dollars and twenty-nine cents for General Funds. (\$ 408,623.29)

Motion carried: 5-2

Nays: Pittman, Rose

9. Board Items:

Al Morrison; President on behalf of the Board Members congratulated all the Sports Team for a great job this season.

10. Executive Session

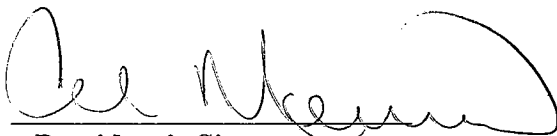
Moved by Marr, supported by Rose for the Board of Education to go into Executive Session – Collective Bargaining.

Motion carried: 7-0

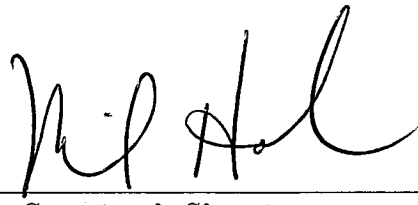
Board of Education recessed at 8:50, for five minutes before going into Executive Session at 9:06 PM.

11. Adjournment

Regular Board of Education meeting was adjourned at 9:52 PM.



President's Signature



Secretary's Signature