

## **MADISON DISTRICT PUBLIC SCHOOLS**

Superintendent – Mr. Speck, Presiding – Mr. Morrison

Regular Board of Education Meeting

**Tuesday, July 7, 2015**

Minutes of the Regular Meeting of the Board of Education of the Madison District Schools, Madison Heights, and County of Oakland, Michigan held at Wilkinson Middle School, 26524 John R Road, Madison Heights, Michigan.

Regular Meeting called to order at 7:03 PM, Mr. Al Morrison presiding.

Pledge of Allegiance was led by Mr. Al Morrison

### **Roll Call**

**Present:** Barndollar, Brecht, Hohner, Marr, Morrison, Pittman

**Absent:** None

### **Public Fundamentals Read & Public Comments**

None this evening

### **3 – Board of Education Candidate Interview and Appointment:**

Board of Education vacancy occurred on June 9, 2015. Mrs. Donna Ball resigned her position with the Madison Board of Education. According to the Board of Education Bylaws (#0142.5) the Board shall fill the vacancy within 30 days. The Bylaws describe the procedure for filling the vacancy as follows:

- A. The Board shall seek qualified and interested candidates from the community through the news media, word of mouth, and contacts with appropriate organizations.
- B. All applicants are to submit a notice of their interest, in writing, to the Superintendent.
- C. The Board shall interview all interested candidates to ascertain their qualifications.
- D. Appointment by the Board to fill a vacancy shall be by majority vote of the Board.

Notices of the vacancy were distributed to staff and posted at each school site.

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Applicant eligibility was confirmed with appropriate agencies.

Applicants must meet these requirements:

- Registered voter in Madison District
- At least 18 years of age
- Resident of the Madison School District
- Subject to all other legal requirements

Eligible applicant was contacted to schedule an interview at the Board of Education meeting on Tuesday, July 7, 2015.

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**Candidate:** Mrs. Christin Cole

**Board Candidate Interview:**

1. Tell us a little about yourself?
  2. Why did you apply to fill the vacant seat on this governing board?
  3. What history and/or connection do you have to the Madison Community?
  4. What skills, knowledge and experience would you bring to the Madison District Board of Education?
  5. What do you see as the main problem in the district and how would you solve it?
  6. You understand that board members are in the hot seat sometimes, how would you embrace criticism?
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**Nomination & Appointment of New Board Member:**

Moved by Marr, supported by Pittman for the Board of Education to nominate and appoint Mrs. Christin Cole to the vacant Board of Education seat.

**Motion carried 6-0**

Mrs. Christin Cole accepted this appointment and was given the Oath of Office.

(The candidate must run if they so wish and win election in November, 2016 to continue service after that period for the Term Expires: 12/31/2020).

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**New Board Member Acceptance and Oath of Office:**

**OATH**

I DO SOLEMNLY SWEAR (OR AFFIRM) THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND THE CONSTITUTION OF THIS STATE, AND THAT I WILL FAITHFULLY DISCHARGE THE DUTIES OF THE OFFICE OF MEMBER OF THE BOARD OF EDUCATION OF MADISON DISTRICT ACCORDING TO THE BEST OF MY ABILITY.

**Superintendent Report – Mr. Randy Speck**

- Block Party at Madison Elementary School was terrific.
- Looking into the carnival at either the High School or Elementary School
- Driveway connecting Eleven Mile to Elementary School delayed on rainy days.
- Summer School Program for lunches over 200 from Grace Academy.
- Transportation Survey will be going out to parents.
- City Parks & Recreation Meeting went surprisingly well.
- AUGUST 13<sup>TH</sup>, 2015 – CITY’S TOWN HALL MEETING @ HALFMAN BUILDING / Neighborhood will all be invited.

#### **4. Community Eligibility Provision (CEP)**

- The Community Eligibility Provision (CEP) allows high-poverty schools to offer both breakfast and lunch at no charge to all students while eliminating the traditional school meal application process.
- Schools across the country have successfully implemented this new option and are seeing the many benefits of ensuring that all of their students have access to healthy school meals.

#### **Community Eligibility Provision – Amazing New Opportunity**

- Benefits of the Community Eligibility Provision
- An Unequivocal Success in the First Year of Nationwide Availability
- Who Should Participate?
- Increase School Meal Participation
- Improves the Financial Viability of School Breakfast and Lunch Programs
- Eliminating Unpaid Meal Fees

### **REGULAR MEETING WORKING AGENDA**

#### **4. Board of Education Action Items**

##### **5 A – Approval of Minutes**

Moved by Hohner, supported by Barndollar that the Board of Education approves the minutes of: Regular Meeting June 9, 2015 and Special Truth in Taxation & Proposed Budget Hearing Meeting June 22, 2015.

**Motion carried 7-0**

##### **5 B – Establish Meeting Requirements – By Law #0164.1**

Moved by Marr, supported by Hohner that the Board of Education holds its regular meetings on the first Monday of each month at 7:00 PM at Wilkinson Middle School, Media Center, 26524 John R Road, Madison Heights, MI 48071. (2015/2016 regular board meetings will be rotating around all buildings).

**Motion carried: 7-0**

##### **5 C – Publication of Board of Education Minutes – By Laws #0168.01**

Moved by Hohner, supported by Barndollar that the Board of Education approved minutes to be published on the Madison District Website.

**Motion carried: 7-0**

##### **5 D – Designation of Person for Posting Public Notices of Meetings – By Laws #0165.1**

Moved by Hohner supported by Brecht that the Board of Education approved that the Secretary of the Board of Education be designated to post public notices of meetings with authority to delegate the duties to post meetings to administrative staff.

**Regular Meetings:**

- Monday, August 3, 2015**
- Tuesday, September 8, 2015**
- Monday, October 5, 2015**
- Monday, November 2, 2015**
- Monday, December 7, 2015**

Monday, January 4, 2016  
Monday, February 1, 2016  
Monday, March 7, 2016  
Monday, April 11, 2016  
Monday, May 2, 2016  
Monday, June 6, 2016  
Monday, June 20, 2016 - Budget  
Tuesday, July 5, 2016

**Motion carried: 7-0**

**5 E – Designation of Administrator to Assume Responsibilities –  
By Law #0154 (G) – Designates, #0171.4 - Treasurer, #0171.3 – Secretary**

Moved by Pittman supported by Barndollar that the Board of Education designates the Business Manager to assume the specified responsibilities of the Treasurer and Administrative Assistant to assume the specified responsibilities of the Secretary.

**Motion carried: 7-0**

**5 F – Designation of Administrator to Authorize Contract, Agreements, P/O  
By Law #154(B) – Designates.**

Moved by Hohner, supported by Brecht that the Board of Education designates the Superintendent and/or Business Manager to have the authority to sign contracts, agreements, and purchase orders in accordance with Board policies.

**Motion carried: 7-0**

**5 G – Limits of Purchases Requiring Quotations and Bids –  
Policy Finances #6320 – Purchasing**

Moved by Barndollar, supported by Pittman that the Board of Education specifies the limits of purchases requiring quotations and bids corresponding with guidelines of Board policies.

**Motion carried: 7-0**

**5 H – Authorization for Investment of School District Funds –  
Policy Finances #6144 - Investments**

Moved by Hohner supported by Brecht that the Board of Education approve that the Director of Business and Finance be appointed as the investment officer who is authorized to invest school district funds and make fund wire transfers for investments according to Board of Education Policy.

**Motion carried: 7-0**

**5 I – Authorization of Banks for Deposit**

Moved by Hohner supported by Brecht that the Board of Education approves:  
The following banks to be assigned as depositories for the funds of the Madison District Public Schools:

Bank of America	Fifth Third Bank
Michigan Liquid Asset Fund	Huntington National
Comerica Bank	

**Motion carried: 7-0**

**5 J – Authorization of Legal Counsel**

Moved by Pittman, supported by Barndollar that the Board of Education authorized the following firms to provide legal services for Madison District.

Oakland Schools ISD   Lusk & Albertson

Thrun Law Firm, L.C.   Clark Hill, P.L.C.

**Motion carried:** 7-0

**5 K – Authorization of Auditing Firm**

- The following firm; Abraham & Gaffney have been contracted to Madison District Public Schools to audit the basic financial statements and single programs for the fiscal year ending June 30, 2014, June 30, 2015 and June 30, 2016.
- Action was taken on May 6, 2013

Moved by Hohner, supported by Brecht that the Board of Education continue to support Abraham & Gaffney, P.C. (District Auditor) have been appointed as the auditing firm for Madison District Public Schools for the 2014/2015 audit.

**Motion carried:** 7-0

**6 – Human Resources**

**A – Personnel List**

Moved by Brecht supported by Barndollar that the Board of Education approves the following Personnel List:

**Hired:**                           Marcia Kossak                   MHS Temporary Part-time Life Guard

**Motion carried:** 7-0

**7 A – Monthly Expenditures Approval for June 2015**

Moved by Brecht supported by Hohner that the Board of Education approves the monthly expenditures for the period June 1, 2015 through June 30, 2015.

The expenditures for the **Month of June 2015** details are presented below:

<b>Accounts Payable</b>	<b>\$ 217,284.18</b>	
<b>Payroll</b>	<b>\$ 367,879.24</b>	
<b>Construction</b>	<b>\$ 350,154.96</b>	
<b>Wire-transfer's</b>	<b>\$ 367,686.02</b>	
<b>TOTAL OUT</b>		<b>\$ 1,303,004.40</b>

**Motion carried:** 7-0

**Board of Education Reports & Discussion**

Security at Madison High School. Monitor doors in/out back of building / Camera's  
Davenport Consulting – Best Practices Conference – Future Presentation  
BOE Historian for District – Wall of Fame at Madison High School

**– Adjournment**

Moved by Barndollar, supported by Cole that the Board of Education adjourned the Regular Board of Education meeting at 7:57 PM.

**Motion carried:** 7-0

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**President's Signature**

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**Secretary's Signature**